

**BOARD OF EDUCATION
BENTON, WISCONSIN
AUGUST 10, 2016**

President Ryan Carver called the meeting to order at 6:00 PM in the IMC of the high school. Roll Call: Angie Davis-present, Fred Norder-present, Larry Redfearn-present, Lou Langkamp-present, Brandee Blaine-absent, Mick Vaughn-present, Ryan Carver-present.

BEST Reps – none

Citizen Comments – none

Motion by Vaughn, seconded by Langkamp to approve the proof of giving public notice and the minutes of July 13, 2016. Motion carried.

Motion by Langkamp, seconded by Norder to approve the consent of agenda. Motion carried.

Principal's Report by Lisa Lawrence – Educator Effectiveness is set to start. Mrs. Lawrence reported she has passed her certification test to evaluate teachers and has received her principal's license. A survey was done through Facebook on no longer using "Benton Rockets" for elementary and Jr. High teams. Results will be discussed later in the meeting. There are four staff members participating in Data Literacy Evaluations this year. Mrs. Lawrence is excited about the implementation of the "Energy Bus" program. Mrs. Lawrence has taken over Gloria Swenson's position as Curriculum Coordinator and is working on implementing an improved textbook rotation system and staff evaluation system. Registration was held last Thursday and we had several new students enroll and some students who were open enrolled out that will now be attending our school. The janitorial staff has the building looking great and thanks was given for all their efforts. We have received five new Chromebooks through grant money to be utilized by staff. In-service will be held August 29-31, with open house being held on Tuesday, August 30, 5:00-7:00 PM. Ice cream will be served by Langkamp, Redfearn, Davis, and any other board members that are available to attend. The first day for students is September 1, 2016.

The Administrator's Report was given by Kyle Luedtke. Mr. Luedtke reported 4K enrollment is project to be 17 students. Jr. High enrollment is low, but we have 30 seniors. Mr. Luedtke attended the WASDA Legal Conference meeting. Special Ed, Title 9, labor and employment of retirees, and transgender students were some of the topics of discussion. Caution must be taken when employing retired employees. A policy will be written regarding transgender students. H & H Energy did an evaluation on ways our school could save on electricity. It would cost \$712,000 for the equipment to save 75% of the electric bill - \$41,000 annual savings. It would take 17 years to recoup the cost of the equipment. TC Networks will finish the spliced ends project for the security system.

The Finance Report was given by Administrator Luedtke. The annual audit was held on July 20. The Fund Balance is currently projected to decrease by \$1,000 for 2015-2016.. The major concern is the open enrollment and special ed costs. Staff costs will be known after the hiring

of the new employees later in the meeting. Sparsity aid is \$75,900, but Benton will only receive \$73,644 as they prorate the amount they have available to distribute.

Motion by Vaughn, seconded by Redfearn to pay bills #30571-30630. Motion carried.

Motion by Norder, seconded by Davis to have a bus pickup at the corner of Water Street and North Van Buren for Becky's Daycare at a charge of \$25 per week to the daycare. Motion carried.

Motion by Davis, seconded by Langkamp to approve the Annual Restraint Report as presented. Motion carried.

Motion by Redfearn, seconded by Norder to approve the Annual Academic Standards Notice as presented. Motion carried.

Administrator Luedtke recommended having two sections of 4K due to the number of students projected to be enrolled. Motion by Norder, seconded by Davis to split the 4K Program for the 2016-2017 school year with a full-time teacher and no aide. Motion carried.

Motion by Langkamp, seconded by Norder to change the grade school mascot to "Zephyrs". Motion carried.

Motion by Norder, seconded by Davis to approve an overnight band trip to Chicago on May 19 & 20, 2017 and allow Mr. Richardson to set up the trip logistics. Motion carried.

Motion by Davis, seconded by Norder to approve the changes to the Employee Handbook - Lessons plans: 1. Change Monday morning to "1st day of the work week", and 2. Add to the top paragraph "A copy is to be placed in your substitute folder". Motion carried.

Employee Handbook – Work Day recommended language changes: 1. at the end of A add "in advance", 2. Add D. Non-certified employees work hours will be determined by the District Administrator, and 3. Add E. Staff leaving the building during the workday must check out in the office first and check back in upon returning. Motion by Norder, seconded by Vaughn to approve the Employee Handbook – Work Day language as presented. Motion carried.

Motion by Redfearn, seconded by Langkamp to accept the resignation of Art Instructor Jennifer Boland. Motion carried.

Motion by Davis, seconded by Vaughn to adjourn to closed session at 6:45 PM, as permitted under State Statute 19.85(1)(c) to discuss personnel including hiring of certified staff members, advisory and coaching contract(s), contract(s) of certified staff members and update of student discipline. Roll call vote: Davis-yes, Norder-yes, Redfearn-yes, Langkamp-yes, Vaughn-yes, Carver-yes. Motion carried 6-0.

Motion by Redfearn, seconded by Norder to reconvene in open session at 7:05 PM. Roll call vote: Davis-yes, Norder-yes, Redfearn-yes, Langkamp-yes, Vaughn-yes, Carver-yes. Motion carried 6-0.

Motion by Davis, seconded by Langkamp to hire Rebecca Runde as 100%FTE 4K Teacher. Motion carried.

Motion by Norder, seconded by Redfearn to hire Brooke Huseman as Title Teacher. Motion carried.

Motion by Davis, seconded by Vaughn to approve Lisa Lawrence and Melissa Droessler as Prom Advisors and Roxanne Boardman as Student Council Advisor.

Motion by Redfearn, seconded by Norder to repost the Summer Rec Coordinator position for next year.

Motion by Vaughn, seconded by Norder to approve Alex Wright as a Volunteer Weight Room Supervisor. Motion carried.

Future Board Meetings:

Next Regular Monthly Meeting Wednesday, September 14, 2016 – Building and Grounds walk through at 5:15, Finance meet 5:45, regular meeting begins at 6:00 PM.

Budget Hearing – Wednesday, September 21, 2016 at 6:30 PM

Annual Meeting – Wednesday, September 21, 2016 at 7:00 PM

Motion by Redfearn, seconded by Langkamp to adjourn. Motion carried.

The meeting adjourned at 7:10 P.M.

Angela Davis, Clerk

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